



## East Cowes Town Council

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Minutes of a meeting of **Theatre Committee** held at The East Side Curve, York Avenue, East Cowes **Thursday 2<sup>nd</sup> November 2023 at 6pm**

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### **Present**

**Chair:** Cllr Palin

**Councillors:** Cllr Reardon, Lake, Love

**Assistant Clerk:** C Gale

**Also present:** Becky Savage, Tressa Lambert

### TC20/23 ELECTION OF CHAIR AND DEPUTY CHAIR

1.1 Cllr Palin was nominated as Chair and Cllr Lake was nominated Deputy Chair.

**Resolved:** To appoint Cllr Palin Chair and Cllr Lake Deputy Chair.

### TC21/23 APOLOGIES

Apologies were received from Cllr Packham who was unable to attend for medical reasons.

### TC22/23 DECLARATIONS OF INTERESTS

3.1 There were no declarations of non-pecuniary interests.

3.2 No written requests for dispensations were received.

### TC23/23 MINUTES

**Resolved:** To approve the minutes of the meeting of 25<sup>th</sup> May and the notes from the meeting on 6<sup>th</sup> July.

### TC24/23 TERMS OF REFERENCE AND COMMITTEE MEMBERSHIP

5.1 The Council considered amending the committee Terms of Reference to increase the non-voting membership from 2 to 3.

**Resolved:** To amend the Terms of Reference to include 3 non-voting members.

### TC24/23 COMMITTEE MEMBERSHIP

6.1 It was noted that following the resignation of Cllr Priddle, at the Full Council meeting Cllr Packham agreed to become a member of the Theatre Committee.

6.2 Dave Priddle has a wealth of expertise in sound and lighting and was nominated to serve as a non-voting member.

**Resolved:** To approve Dave Priddle as a non-voting member of the Theatre Committee.C25/23

## TC25/23 FACILITIES REPORT ON THE STAGE WORKS AND EQUIPMENT

The Report of the Facilities Officer on the stage works was noted. BS stated the improvements have centralised the stage and AWT is pleased with the results of the works. This has reduced space in the wings an alternative location for storing the steps will be needed. The cinema screen would benefit from being painted black to disguise it. Microphones are being hired for the December performance. In the longer term the purchase of sound and lighting equipment needs to be investigated. TL offered to re-hem the tabs as they are too long following the installation of the new trussing. The provision of additional scaffolding poles 3 x 3m and 4 x 1m was requested. It was noted that opening the door between the boiler room and the costume storeroom for ventilation would be beneficial.

## TC26/23 AMY WHITE THEATRE UPDATE

8.1 TL reported that around half the tickets for the 4 performances have been sold. Rehearsals are going well. The group will make a few characters available for the Christmas Light switch on. There are surplus costumes that could be sold to raise funds. Volunteers are needed to take tickets and serve refreshments at the shows. Cllrs Reardon and Lake volunteered to attend both Sunday performances to assist. The timing of cleaning between performances needs to be confirmed. The children will be using the meeting room as a dressing room.

8.2 The mid-year show will be the Wizard of Oz with 2 performances on Saturday and 1 on Sunday. As the preparation for this show will be on the second Saturday there will be no community cinema or market in May.

**Resolved:** To close the library on Saturday 9<sup>th</sup> December to ensure the privacy of the dressing room facilities and to provide a market stall in February for the sale of surplus costumes.

Meeting closed at 5.40pm

Signed:

Dated: