



East Cowes Town Council

Town Hall, York Avenue, East Cowes, Isle of Wight, PO32 6R
Tel: (01983) 299082 Email: clerk@eastcowestowncouncil.co.uk

You are hereby summoned to the Annual Meeting of **East Cowes Town Council** to be held at the **East Cowes Town Hall, York Avenue, East Cowes** on **Thursday 18th May 2023**, commencing at 6.00 pm for the transaction of the business set out in the agenda below:

Signed: Sue Chilton, Town Clerk

Dated: 12/5/23

AGENDA

- 1 6.00pm ELECTION OF MAYOR
 - 1.1 To receive nominations for office of Mayor
 - 1.2 To elect the Mayor
 - 1.3 To receive the Mayor's Declaration of Acceptance of Office

- 2 6.05pm ELECTION OF DEPUTY MAYOR
 - 2.1 To receive nominations for the office of Deputy Mayor
 - 2.2 To elect a Deputy Mayor
 - 2.3 To receive the Deputy Mayor's Declaration of Acceptance of Office

- 3 6.10pm APOLOGIES
To receive apologies for absence

- 4 6.15pm DECLARATIONS OF INTERESTS
 - 4.1 To receive any declarations of pecuniary and non - pecuniary interests
 - 4.2 To receive and consider granting any written requests for dispensations.

- 5 6.20pm REGISTERS OF INTEREST
To receive Councillors Registers of Interest

- 6 6.25pm TO APPOINT MEMBERS TO COMMITTEES
 - 6.1 Facilities, Projects & Events Committee (8 members)
 - 6.2 H.R Committee (5 members)
 - 6.3 Grievance Sub-committee (4 members)
 - 6.4 Planning Committee (6 members)
 - 6.5 Theatre Committee (5 members and 2 non-voting Amy White Theatre representatives)

- 7 6.30pm TO APPOINT MEMBERS TO OUTSIDE BODIES
 - 7.1 IWALC (Representative and deputy)
 - 7.2 Cowes Harbour Commissioners (Representative and deputy)
 - 7.3 IW Council Environment & Sustainability Forum (Representative and deputy)
 - 7.4 LAF (Representative and deputy)
 - 7.5 East Cowes Community Partnership (2 representatives)
 - 7.6 Cowes Town Council (2 Representatives)
 - 7.7 Waterfront Regeneration Group (1 Representative and Planning Consultant)

- 8 6.40pm GENERAL POWER OF COMPETENCE
To resolve that the Council, at the time of this resolution, is eligible to use the General Power of Competence by confirming that:

- I. The number of members of the council that have been declared to be elected is equal to or greater than two-thirds of the total number of members of the council
- II. The Clerk to the council holds the Certificate in Local Council Administration, or other relevant qualification,
- III. The Clerk has completed the *relevant training*:
 - a. in the exercise of the general power & provided in accordance with the National Training Strategy for parish councils adopted by the National Asso. Of Local Councils

9 6.45pm INSURANCE
To receive confirmation of suitable arrangements for insurance cover in respect of all insurable risks

10 6.50pm POLICIES AND PROCEDURES REVIEW
To review and adopt Council Policies and Procedures

- 10.1 Code of Conduct
- 10.2 Standing Orders
- 10.3 Financial Regulations
- 10.4 Internal Audit Key Controls

11 6.55pm ANNUAL CALENDAR OF MEETINGS
To approve the Council's annual calendar of meetings

Close of Annual Meeting

7.00pm Public Forum - 15 minutes are allocated for members of the public to comment and ask questions relating to Town Council business prior to the start of the meeting.

12 7.15pm MINUTES
To approve and sign the minutes of the meeting held on 20th April 2023

13 7.20pm FINANCES

- 13.1 To approve and agree payments as presented
- 13.2 To ratify payments made by Direct Debit and BACS
- 13.3 To note and sign the bank reconciliation for March and April 2023
- 13.4 To resolve any actions

14 7.25pm WATERFRONT REGENERATION PLAN

- 14.1 To receive an update on the Waterfront/LUF Regeneration Plans
- 14.2 To resolve any comments to be directed to the Waterfront Implementation Group

15 7.30pm FLOATING BRIDGE
To receive an update on the Floating Bridge from the IW Council

16 7.35pm EVENTS FOR 2023

- 16.1 To propose future council run events for 2023/2024
- 16.2 To resolve any actions

17 7.50pm REPORTS

- 17.1 Clerk's report
- 17.2 Mayors report
- 17.3 IW Ward Councillors reports
- 17.4 Town Councillors reports

18 8.00pm EXCLUSION OF PRESS AND PUBLIC
That in view of the confidential nature of the business to be transacted, that it is in the public interest that the press and public are excluded. (1960 Public Bodies Admission to Meetings Act s1 (2)).
Staffing Matters