



## EAST COWES TOWN COUNCIL

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Minutes of the **Facilities, Projects and Events Committee** held on: **Monday 4<sup>th</sup> February at 10.00 a.m.** in the Town Hall, East Cowes to discuss the following matters set out in the agenda.

Sue Chilton, Town Clerk

Present: Cllr Rann (Chair), Cllrs Paler, Webster, Packham, Walker, Lloyd

S Chilton (Town Clerk) no members of the public

F074/19 To receive apologies

Apologies were received and accepted from Cllr Love who was on holiday and Cllr Hendry who had a prior work commitment

F075/19 To receive Declarations of Interest

2.1 No declarations of pecuniary and non -pecuniary interests were received

2.2 No written requests for dispensations were received

F076/19 Planning Applications

Application No: P/00005/19 Alt Ref: TCP/33702

Location: former storage building, Link Road, East Cowes, Isle of Wight PO32

**Resolved:** No objections

Application No: P/00016/19 Alt Ref: TCP/33701

Location: 84 Clarence Road, East Cowes, Isle of Wight, PO32 6HA

Proposal: Demolition of conservatory; alterations; proposed two storey extension

**Resolved:** No objections

Application No: P/00037/19 Alt Ref: TCP/33704

Location: 5 Seymour Court, Castle Street, East Cowes, Isle of Wight, PO32 6SL

Proposal: Proposed first floor balcony to existing gable with new French doors and window.

**Resolved:** No objections

**F077/19 Minutes**

The minutes of the meeting held 10<sup>th</sup> January 2019 were agreed and signed

F078/19 Town Map

The Clerk gave an update on the status of the Town Map. A mock-up was being prepared by Images by Hand which would be brought to the next Full Council meeting

F079/19 CCTV

6.1 The Clerk gave an update on the CCTV contract and the maintenance charge payable. Council discussed whether to pay the maintenance charge for the full tear or in instalments.

Resolved: It was agreed to pay the annual maintenance charge of approximately £10,000.00 to IWC

F080/19 Section 106

7.1 The Clerk gave an update on Sec 106 allocations which included

- Library relocation - £5000.00 will attract £6000.00 Sec 106

The Council discussed the library project and agreed that they were committed to this project.

**Resolved:** To fund £5000.00 to the library relocation project

- Hovercraft Propeller installation - £3000.00 will attract £2000.00

The Council discussed the costs for relocation of the Propeller and where it should be relocated. A member of the public stated that he felt the Esplanade would be unsuitable but suggested that the middle of the roundabout might be a good location. It was agreed that the location should be determined at a meeting of Full Council where all councillors' views could be heard. The Council agreed that funding should be agreed, in principle, to attract Sec 106 monies.

Some discussion took place around the Right of Way at Albany Green which had been removed in view of the Marina development. As this was no longer happening did it mean that the Right of Way would be reinstated?

**Resolved:** To fund £3000.00 to the Propeller relocation/installation following Full Council agreement of a suitable location. The Clerk to pursue the matter of the Right of Way at Albany Green

- **East Cowes 2019 – Public Realm and Event costs**

The clerk gave a breakdown of the costs to date including the £4500.00 that the Town Council had previously agreed. A further £7500.00 of Sec 106 funding was proposed by IW Council which was still to be agreed. No further funding was required from the Town Council. Cllr Lloyd stated that the Council needed more information on what the Sec 106 monies were for and that they should be used to provide substantial assets for the Town. It was agreed that more information be sought from Lee Matthews, IW Council.

**Resolved:** The Clerk to bring further information to the next Facilities, Projects & Events Committee meeting.

F081/19 Legal Items

The Clerk gave an update on the following:

- Esplanade Toilets lease – this was currently being drafted by IW Council legal department following the signing of the Heads of Terms by the Mayor and Deputy Mayor. The Clerk had negotiated a 99-year lease rather than a 20-year lease that was being offered.
- Town Hall revised lease – The lease had been drawn up by IW Council to cover the remainder of the Town Hall corner site. This was currently with the Town Council's solicitors.
- Keziah revised ownership documentation – Barratts have gifted the remainder of the Keziah Bumble Bee play park site to the Town Council. The legalities were now in the hands of the Town Council's solicitors.

F082/19 Decorative Lighting

The Clerk gave an update on the decorative lighting of the Town Hall. After consultation with the Planning Authority it had been agreed that planning permission was not required for the projector to be fitted to the lamppost for images to be shown onto the Town Hall.

F083/19 Southern Vectis

The Chair had provided a written report on the meeting with Richard Tyldsley, Southern Vectis, held on the 1<sup>st</sup> February. Cllr Webster commented about one bus per hour past Osborne House and still cutting out Hawthorn Meadows. Southern Vectis had spoken about a roundabout for this and that they should just get on and do it. She said that Sec 106 monies had been made available

for transport. Cllr Rann said that Mr Tyldsley had advised that in terms of additional services for new housing developments, this was something that the Town Council should bring to Island Roads and the IW Council requesting improvement and an upgraded structure in respect of Southern Vectis. Cllr Rann also explained that the new roads being built were not wide enough for buses and that the Town Council needed to make a strong point of this on future planning applications. Some discussion took place on location and usage of bus stops. Mr Tyldsley stated that the size of the town was fast approaching the need for 4 buses an hour instead of 3.

**Resolved:** The Clerk to liaise with Whippingham Clerk to ensure a formal process be put in place with the IW Planning Authority.

F084/19      Community Service

The Clerk gave an update on the recent meeting held with Matthew Budd, Community Service Manager and the agreed work programme and costs. The Council was extremely pleased with the outcome of the meeting and how this service would enable considerable future savings to be made for maintenance works to council assets. Cllr Webster suggested a storage facility outside to store tables and chairs rather than storing in the hallway adjacent to the main hall. Cllr Lloyd suggested there might be some Health & Safety issues with this.

**Resolved:** The Clerk to explore this with the Facilities Officer

F085/19      Office Laptop

The Council considered the purchase of a laptop for the assistant clerk to replace the existing P.C. which was now extremely slow and was getting old.

**Resolved:** To purchase a new laptop for the Assistant Clerk

F086/19      EXCLUSION OF PRESS AND PUBLIC

That in view of the confidential nature of the business to be transacted, that it is in the public interest that the press and public are excluded. (1960 Public Bodies Admission to Meetings Act s1 (2)). The Chair duly moved to exclude the press and public for the following items

The Council considered quotes that had been received for various works to the Town Hall.

- Tree works on forecourt of Town Hall
- CCTV camera outside the side entrance to Town Hall
- New door opening for library relocation
- Works to servery in main hall
- Replacement of toilet at rear of stage
- Fire doors to offices and stage kitchen area

**Resolved:** To accept the most competitive and efficient quotes received

The Clerk read information received from the IW Council regarding the library relocation.

There being no further business the meeting was closed at 11.10 a.m.