



# **DISPENSATION OF HALL HIRE CHARGE POLICY 2020**

## 1 Introduction

East Cowes Town Council recognises that they may, at their discretion, give dispensation of hall hire charge.

## 2 Criteria for Dispensation

If you consider that the criteria listed below applies to you or your organisation and you wish to apply for dispensation of hall hire charge, please contact the Town Clerk. Email [Clerk@eastcowestowncouncil.co.uk](mailto:Clerk@eastcowestowncouncil.co.uk) or phone 01983 299082

You or your group are:

- a registered charity
- a non-profit making community group
- an individual or non-profit making organisation providing free advisory/guidance services to members of the East Cowes Community such as Citizens Advice
- a non-profit making youth organisation

## 3 Other Groups/Individuals

If you do not meet any of the criteria listed in section 2, but still wish to request that you be considered for dispensation, you should make a written application setting out your reasons, as soon as practically possible, and which must be received by the Town Clerk in advance of the date you require. Any application made after the date of hire (retrospective applications) will not be considered.

All applications made under sections 2 and 3 will be considered by Full Council and their decision will be final. There is no appeal process.