

East Cowes Town Council

Town Hall, York Avenue, East Cowes, Isle of Wight, PO32 6R
Tel: (01983) 299082 Email: clerk@eastcowestowncouncil.co.uk



You are hereby summoned to the Annual Meeting of **East Cowes Town Council** to be held at the **Queensgate Primary School, Beatrice Avenue, East Cowes** on **Thursday 16th May 2019**, commencing at 7.00 pm for the transaction of the business set out in the agenda below:

Signed: Sue Chilton, Town Clerk

Dated: 10/5/19

AGENDA

1. ELECTION OF MAYOR

- 1.1 To receive nominations for office of Mayor
- 1.2 To elect the Mayor
- 1.3 To receive the Mayor's Declaration of Acceptance of Office

2. ELECTION OF DEPUTY MAYOR

- 2.1 To receive nominations for the office of Deputy Mayor
- 2.2 To elect a Deputy Mayor
- 2.3 To receive the Deputy Mayor's Declaration of Acceptance of Office

3. APOLOGIES

To receive apologies for absence

4. DECLARATIONS OF INTERESTS

- 4.1 To receive any declarations of pecuniary and non - pecuniary interests
- 4.2 To receive and consider granting any written requests for dispensations.

5. TO APPOINT MEMBERS TO COMMITTEES, SUB COMMITTEES AND WORKING GROUPS

- 5.1 Facilities, Projects & Events Committee (8 members)
- 5.2 H.R Committee (5 members)
- 5.3 Grievance sub-committee (3 members)

6. TO APPOINT MEMBERS TO OUTSIDE BODIES

- 6.1 IWALC (Representative and deputy)
- 6.2 Cowes Harbour Commissioners (Representative and deputy)
- 6.3 Floating Bridge User Group (2 representatives)
- 6.4 IW Council Community Plastic Forum (Representative and deputy)
- 6.5 LAF (Representative and deputy)
- 6.6 East Cowes Community Partnership (2 representatives)
- 6.7 Amey Amenities (Representative and deputy)
- 6.8 Island Roads (Representative and deputy)
- 6.9 Cowes Town Council (2 Representatives)

7. REGISTER OF INTEREST

To review and receive updated Councillors Registers of Interest

8. POLICIES AND PROCEDURES REVIEW

To review and adopt Council Policies and Procedures

- 8.1 Code of Conduct
- 8.2 Standing Orders
- 8.3 Financial Regulations

9. ANNUAL CALENDAR OF MEETINGS

To approve the Council's annual calendar of meetings

Close of Annual Meeting

Public Forum - 15 minutes are allocated for members of the public to comment and ask questions relating to Town Council business prior to the start of the meeting.

10. ANNUAL GOVERNANCE STATEMENT

- 10.1 To receive the report of the internal auditor
- 10.2 To approve and sign the Annual Governance Statement 2018/2019

11. MINUTES OF THE PREVIOUS MEETING

To approve and sign the minutes of the meeting held on 18th April 2019

12. FINANCES

- 12.1 To approve and agree payments as presented
- 12.2 To ratify payments made by Direct Debit and BACS

13. HR COMMITTEE

To consider the recommendations of the HR Committee and agree a resolution in respect of the Asst. Facilities Officer post

14. CIVIC RECEPTION

To receive an update on the Civic Reception

15. REPORTS

- 15.1 Clerks report
- 15.2 IW Councillor report
- 15.3 Outgoing Mayors report
- 15.4 Town Councillors reports

16. EXCLUSION OF PRESS AND PUBLIC

That in view of the confidential nature of the business to be transacted, that it is in the public interest that the press and public are excluded. (1960 Public Bodies Admission to Meetings Act s1 (2)).

- 16.1 Councillor issues