

# East Cowes Town Council



Minutes of the meeting of East Cowes Town Council held at the Town Hall, York Avenue, East Cowes on **Thursday 19<sup>th</sup> February 2015** commencing at 7.00 pm.

## **Present:**

**Chairman:** Mayor Cllr M Lloyd

**Councillors:** Barton O.B.E., Hillard, Hooper, P.Lloyd, Rann and Webster

**Town Clerk:** Tina Bailey

**Public:** Three

## **To receive the Police report**

None

## **To receive reports from IW Ward Councillors J. Baker-Smith and L. Hillard.**

Cllr Hillard presented a brief report.

## **Public Forum**

One question was asked regarding the date for the Red Funnel meeting, which has yet to be confirmed.

## **4518/15 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Hendry

## **4519/15 DECLARATIONS OF INTERESTS**

- 1 To receive any declarations of pecuniary and non pecuniary interests  
Councillor Hillard declared as interest as an IW Councillor and Executive Member.
- 2 To receive and consider granting any written requests for dispensations.  
None

## **4520/15 MINUTES OF THE PREVIOUS MEETING**

To approve and sign the minutes of the meeting held on 22nd January 2015.

### **RESOLVED**

The minutes of the meeting held on 22<sup>nd</sup> January were approved with the following amendments and duly signed.

**Minute: 4511/15** The wording 'and was not complying with law' was not stated and is removed.

**Minute: 4516/15** The word 'County' is replaced with Community.

## **4521/15 CLERK'S REPORT AND CORRESPONDENCE.**

The Clerk reported that:-

### **Minute: 4500/15 Town Hall acoustics**

The report should be available for the March meeting to enable the Council to make an informed decision regarding the purchase of the most appropriate equipment.

### **Minute: 4468/15 Safety fencing around the Esplanade children's play area**

Quotes for works are being progressed and details of the style of fencing and location will be referred back to the IW Council as requested.

### **Minute: 4511/15 Allotments – allegation of breach of lease**

The Clerk advised that:

- a) The IWC has not made any allegations of breaches of any lease held by the Town Council.

b) The standard procedure for any breach of a lease would be for the Officer of the IWC to write to the Town Clerk as the Proper Officer of the Town Council, identifying any breach and would include the required remedy and timeframe.

c) This procedure would not involve the IW Ward Councillor.

**Min: 4488/14 Discretionary Services**

The letter from the IW Council confirming discretionary services provision was noted. The Town Council expressed their dissatisfaction. The Clerk presented a quote for cutting the grass in both recreation grounds at a set number of cuts per year for comparison. Cllr Hillard advised that the grass was cut according to length.

**RESOLVED**

That the IW Council is advised that the Town Council have agreed to undertake responsibility for the grass cutting in Victoria Rd Recreation Ground and Jubilee Recreation grounds but this will not include trees or path maintenance or litter bin emptying as these items are the responsibility of the IWC.

That the Clerk is authorised to place an advert for tender and this will be delegated to the External Facilities Committee to deal with.

Correspondence was noted and /or responded to.

**Minute: 4515/15 Signage agreement between ECTC and IWC**

The agreement has been received and returned to the IW Council for amendment. The Clerk advised that the document confirmed the IW Council as the owner of all the signage.

**4522/15 TO REVIEW AND ADOPT THE ANNUAL RISK ASSESSMENT.**

**RESOLVED**

That the presented annual Risk Assessment is adopted.

**4523/15 TO RATIFY THE DECISION MADE 22<sup>ND</sup> JANUARY 2015, THAT THE PRECEPT FOR 2015 / 2016 IS SET AT £140000.00.**

**RESOLVED**

That the Town Council ratifies the 2015/16 precept is set at £140,000.

**4524/15 COMMITTEES.**

**1. To agree the formation of a Town Hall Committee, terms of reference and to appoint members.**

**RESOLVED**

That the formation of a Town Hall Committee and terms of reference are agreed.

That the appointed members are Cllrs: Webster, P.Lloyd, Hooper and Rann.

**2. To adopt the revised Library Committee terms of reference.**

**RESOLVED**

That the revised Library Committee terms of reference are adopted

That the appointed members are Cllrs: M Lloyd, Hillard, Webster and Rann

**3. To agree an External Facilities Committee, terms of reference and appoint members.**

**RESOLVED**

That the formation of an External Facilities Committee and terms of reference are agreed.

That the appointed members are Cllrs: Rann, Barton, Hooper and P. Lloyd

**4525/15 TO RECEIVE THE MAYOR'S REPORT.**

The Mayor provided a report from his attendance at a meeting on the Coastal Strategy for the West Wight coastline.

**4526/15 TO RECEIVE ANY REPORTS OR MATTERS RAISED FROM TOWN COUNCILLORS.**

A question was put to the IW Councillor regarding the vote on the floating bridge at the IWC budget meeting on 25<sup>th</sup> Feb and answered.

The lead from the gas meter at the library has been stolen and the crime reported to the Police.

**4527/15 COMMUNITY RESILIENCE PLANNING** (deferred from last meeting).

A draft plan had been circulated prior to the meeting. As work had already been started on this plan, the Clerk requested confirmation that this was an authorised Town Council project.

**RESOLVED**

That a Working Party is appointed comprising Cllr Hillard and the Mayor, to complete the details in the plan and return the updated version to the Town Council for approval.

**4528/15 FINANCES.**

1. To receive the financial report

**RESOLVED**

That the report and payments are approved

2. To receive a request for a grant

**RESOLVED**

That the grant be refused as the applicant is not from within East Cowes.

3. The Clerk suggested the dates for submission for applications in the grants policy should be reviewed and efforts made to ensure that organisations in the town are aware of the availability of the grants.

**RESOLVED**

The policy will be an agenda item for discussion at the next meeting.

**4529/15 SIGNAGE**

Clarification is needed regarding the future costs and provision of reprinting any redesigned and updated versions of the maps. Currently the East Cowes Business Association has control over this but may not be able to raise sufficient funds to provide new versions as needed.

**RESOLVED**

The ECBA will be asked to look at this at their next meeting and respond to the Town Council.

**Planning permission application Minute: 4515/15**

The IWC Planning Dept. had confirmed to the locum Clerk, that as the Town Council had never been responsible for the project, it could not apply for planning permission.

It was confirmed that the application for planning permission for the signage will be undertaken by the East Cowes Business Association and the fee will be paid out of the S106 money.

The Mayor closed the meeting at 20.35

Mayor.....

Dated: 19<sup>th</sup> March 2015