

East Cowes Town Council

Minutes of the Annual Meeting of East Cowes Town Council held on 19th May 2016 at 6.30pm in the Town Hall, York Avenue, East Cowes.

Present:

Mayor: Cllr M. Webster

Cllrs: Barton O.B.E Hendry, Hillard, M. Lloyd, P. Lloyd and Rann

Town Clerk: Tina Bailey

Members of the public and press: Three

4671/16 ELECTION OF MAYOR

Nominated : Cllr Webster

Proposed by Cllr P Lloyd Seconded by Cllr M Barton

Nominated: Cllr M Lloyd

Proposed by Cllr L Hillard Seconded by Cllr S Hendry

RESOLVED

That Cllr Margaret Webster is elected Mayor

4672/16 TO RECEIVE THE MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE

The Declaration of Acceptance of Office was duly signed.

4673/16 ELECTION OF DEPUTY MAYOR

Nominated: Cllr P Lloyd

Proposed by Cllr M Webster Seconded by Cllr M Barton

Nominated: Cllr S Hendry

Proposed by Cllr. M. Lloyd Seconded by Cllr L. Hillard

RESOLVED

That Cllr Peter Lloyd is elected Deputy Mayor.

4674/16 TO RECEIVE REPORT FROM THE CLERK REGARDING CLLR BARTON'S SUGGESTED CHANGES TO ECTC COMMITTEE STRUCTURE.

This agenda item was withdrawn

4675/16 TO APPOINT MEMBERS TO COMMITTEES AND WORKING GROUPS

RESOLVED

Planning and Environment Committee

Cllrs: Webster, Hooper, M. Lloyd, P. Lloyd, J Rann, S. Hendry

Library Committee

Cllrs: Webster, Hillard, Hendry, Rann and M Lloyd

HR Committee

Cllrs: Webster, P. Lloyd, M. Lloyd, Hillard

Facilities Committee

Cllrs: Webster, P. Lloyd, M. Lloyd and Ran

Town Hall Committee

Cllrs. Webster, P.Lloyd, M.Lloyd, Rann and Hooper

- 4676/16 TO APPOINT MEMBERS TO OUTSIDE BODIES**
 Hampshire Association of Local Councils Cllr M Lloyd and M. Webster
 Cowes Harbour Commission Cllr M Barton
 ECBA Representative Cllr S Hendry
 Waste Forum Representative Cllr M Lloyd

**4677/16 TO APPROVE THE CALENDAR OF MEETINGS FOR 2016/17
 RESOLVED**

That the calendar of meetings for 2016/17 is approved.

Planning if required	Full Town Council Meeting Commencing at 6.30 pm	Annual Town Meeting
	16 th June 2016	
	20 ^h July 2016	
	18 th August 2016	
As needed	15 th September 2016	
	20 th October 2016	
	19 th November 2016	
	8 th December 2016 (2 nd week)	
	19 th January 2017	
	16 th February 2017	
	16 th March 2017	
	20 th April 2017	11 th May 2017
	18 ^h May 2017	

PUBLIC FORUM

Questions asked about the Esplanade and shelter.

- 4678/16 APOLOGIES FOR ABSENCE**
 Apologies were received from Cllr Hooper

- 4679/16 DECLARATIONS OF INTERESTS**
- 1 To receive any declarations of pecuniary and non- pecuniary interests
 Cllr Hillard declared an interest as IW Ward Councillor.
 - 2 To receive and consider granting any written requests for dispensations.
 None

- 4680/16 MINUTES TO THE PREVIOUS MEETINGS**
 To approve and sign the minutes of the meetings held on 21st April 2016
RESOLVED
 That the minutes of the meeting held on 21st April 2016 are agreed and duly signed

4681/16 MUGA AND OUTDOOR GYM

To formally approve the installation of a MUGA and outdoor gym equipment next to the Skatepark funded by S106 money and accept all future responsibilities from installation.

The report and risk assessment provided by the Clerk were noted.

RESOLVED

That the Town Council formally approve the installation of a Multi Use Games Area (MUGA) and outdoor gym equipment in the Victoria Grove Recreation Ground next to the Skate park, funded by S106 money. The Town Council accept all future responsibilities from installation.

4682/16 DESTINATION COWES – TO DISCUSS PROPOSED FINANCIAL CONTRIBUTION.

Concerns have been raised as the criteria for a donation from the Town Council, originally requested in January, have still not been met. Councillors' questioned the value to East Cowes for the £1500 expenditure, as the proposals refer only to Cowes. The Town Council was advised that a constitution was reportedly being drafted but copy had not yet been provided.

RESOLVED

Unanimous - that any further action is deferred and the matter will be placed on the June agenda for a final decision.

4683/16 TO RECEIVE REPORTS FROM:

1 Clerk's report and correspondence noted.

Correspondence

A request from the Bus Shelter charity to attend a meeting was agreed. Details of the IW Civic Partnership was noted.

Parking Strategy Consultation documents have been distributed to Councillors for review and for response at the next meeting as the deadline is 5th July 2016.

The Environment Officer is now working one day a week in E. Cowes and further to consultation with the Town Clerk, priority this month is targeting dog fouling problems in Adelaide Grove with leaflets being delivered to every household and ensuring the Portaloos are on site in E. Cowes, for the start of the Festival.

The clerk advised that she is chasing IWC for the repair work required on the matting in the Esplanade play area.

2 MAYOR'S REPORT

The Mayors report was noted The Mayor also attended a meeting at County Hall, regarding the new floating Bridge charges. Concerned at the problems facing non- internet residents in obtaining the new travel passes the Mayor has arranged for IWC personnel to issue the new cards at the Town Hall. Times and dates to be agreed and advertised

3 ANY REPORTS OR MATTERS RAISED FROM TOWN COUNCILLORS

It was noted that the Paddling Pool looks very good this year and requested that the staff are thanked for all the work involved.

Litter in Clarence Rd is a problem and a litter bin needed. The more Island Roads is contacted regarding the litter, it increases the chance of a bin being installed.

CHC - it was reported that the CHC will holding a meeting with the consultants to look at the problem of silting on the river due to the new breakwater.

Patron's lunch –details of the organised programme of events at Northwood House are being finalised

Community Waste Forum meeting next week.

Southern Water – chase meeting with Investigation Technician.

Landslip area. Concern was raised at the recent incident with children stuck in the mud and it was agreed to write to IWC registering the Town Council's concern. Cllr Hillard advised that the area will be cordoned off and that IWC regularly inspect the woodland area but nothing can be done practically due to financial constraints.

4 TO RECEIVE REPORTS FROM IW WARD COUNCILLORS Cllr Hillard's report was received and noted

4684/16 FINANCES

1 To receive the Internal Auditor's report **RESOLVED**

That the Internal Auditor's report, advising of no matters of concern, was noted.

2 To approve the Annual Governance Statement and Accounting Statement for the year ending 31st March 2016. **RESOLVED**

- (i) That the Annual Governance Statement is approved and duly signed
- (ii) That the Annual Accounting Statement is approved and duly signed.

3 To approve payments as listed **RESOLVED**

That the presented payments are approved.

4 To note the bank reconciliation and expenditure against budget **RESOLVED**

That the bank reconciliation and expenditure against budget are noted.

5 Library – to review current the accounting system and audit requirements.

The Clerk advised that the library audit has not yet taken place due to incomplete provision of the accounts and necessary paperwork. Whilst the Community Library continues to be operated under licence to East Cowes Town Council, compliance with local government audit is a necessary annual requirement and the completed audit report should be made available on the Town Council website.

Cllr M Lloyd explained the Treasurer had been on an extended holiday and this matter was being addressed. The Clerk requested that the accounts and paperwork were provided by the first week in June, to enable the audit to be undertaken in time for the outcome to be reported and minuted at the Town Council meeting on 15th June.

The Mayor closed the meeting at 20.30.

Mayor

Dated: 16th June 2016