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**United Kingdom-Newport: Project management consultancy services
2015/S 076-134327**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) **Name, addresses and contact point(s)**

Isle of Wight Council
Procurement and Contract Management Unit, County Hall, High Street
For the attention of: Hayley Holden
PO30 1UD Newport
UNITED KINGDOM
Telephone: +44 1983821000-6344
E-mail: hayley.holden@iow.gov.uk

Internet address(es):

General address of the contracting authority: www.iwight.com

Further information can be obtained from:

Isle of Wight Council
County Hall, High Street, Newport, Isle of Wight
For the attention of: Lucy McLaughlin
PO30 1UD Newport
UNITED KINGDOM
Telephone: +44 198381000
E-mail: lucy.mclaughlin@iow.gov.uk

Internet address: www.iwight.com/council/procurement

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Isle of Wight Council
County Hall, High Street, Newport, Isle of Wight
For the attention of: Lucy McLaughlin
PO30 1UD Newport
UNITED KINGDOM
Telephone: +44 1983821000
E-mail: lucy.mclaughlin@iow.gov.uk

Internet address: www.iwight.com/council/procurement

Tenders or requests to participate must be sent to:

Isle of Wight Council
County Hall, High Street, Newport, Isle of Wight
For the attention of: Lucy McLaughlin
PO30 1UD Newport

UNITED KINGDOM
Telephone: +44 1983821000
E-mail: lucy.mclaughlin@iow.gov.uk
Internet address: www.iwight.com/council/procurement

I.2) **Type of the contracting authority**

Regional or local authority

I.3) **Main activity**

General public services

I.4) **Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) **Description**

II.1.1) **Title attributed to the contract by the contracting authority:**

Design and contract supervision services in relation to the procurement of a replacement floating bridge.

II.1.2) **Type of contract and location of works, place of delivery or of performance**

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

Main site or location of works, place of delivery or of performance: Isle of Wight.

NUTS code UKJ34

II.1.3) **Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves a public contract

II.1.4) **Information on framework agreement**

II.1.5) **Short description of the contract or purchase(s)**

The Isle of Wight Council invites Tenders from suitably qualified providers for the provision of design and contract supervision services in relation to the procurement of a replacement floating bridge. The contract is to run from 1.7.2015 until the commissioning of the new bridge, which, is anticipated to be October 2016.

II.1.6) **Common procurement vocabulary (CPV)**

72224000, 71250000, 71210000, 71318000

II.1.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): yes

II.1.8) **Lots**

This contract is divided into lots: no

II.1.9) **Information about variants**

Variants will be accepted: no

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

Background

There is considerable pedestrian and vehicular use made of the floating bridge by local residents and visitors. In 2009/10, over 420 000 vehicles and an estimated 1 800 000 passengers used it. Included within that passenger

estimate are vehicle drivers (420 000), vehicle passengers (estimated at 300 000) as well as foot and bicycle passengers. These figures were gained from a one-off survey completed in spring 2009/10.

The car deck can accommodate up to 15 vehicles in three narrow lanes and has substantial passenger compartments running most of the length on both sides of the ferry.

The floating bridge has provided free river crossing for pedestrians and cyclists since 1992.

The current schedule of tolls for vehicles is shown below:

- Cars 2.20 GBP;
- Motorbikes 1.30 GBP;
- Vans 3.00 GBP;
- Lorries 7.60 GBP.

The budget strategy assumes a net income from the service of 140 000 GBP in the current year.

The Consultant is required to assist the Client in the preparation of the outline design and statement of requirements for the design and construction of the new floating bridge, to provide assistance with evaluation of the tenders and overseeing the build and delivery of a replacement floating bridge until such time as it commences operation.

The provision of a new floating bridge has been included in the Solent Local Enterprise Partnership (SLEP) funding bid; outline business cases for the regeneration of Royal Pier, Southampton and East Cowes — including the provision of a new floating bridge — and approved by Government as part of a 124 800 000 GBP contribution to the delivery of the Solent Strategic Economic Plan. Detailed business cases to secure the funding need have been submitted to the SLEP and final confirmation of the funding is expected in March 2015.

The funding requested for the new floating bridge through the SLEP bid is 4 000 000 GBP to 4 500 000 GBP; this includes the provision of the new floating bridge, potential remodelling of both slipways, one in Cowes and one in East Cowes, to enable the segregation of vehicles and foot passengers and the ability to take payment in advance for vehicles and pedestrians prior to embarking on the bridge.

The provision of a new floating bridge has been identified by the SLEP as a key deliverable and a condition of the funding would be that a new bridge will need to be in service as early as possible in 2016, and in any event by no later than October 2016.

It is accepted that by fulfilling the above objectives the new bridge will support the economic well-being of Cowes and East Cowes and that the levels of vehicle congestion currently experienced in Newport at peak times should reduce.

The Services

The Consultant is required to deliver the following Services:

- Undertake a review of the operation of the existing floating bridge and demonstrate an understanding of the current issues.
- To establish the key stakeholders (it is accepted that this will include Cowes Harbour Commission (CHC) and the Maritime and Coastguard Agency (MCA) but others are to be identified) and undertake a baseline audit of their requirements which may impact upon the design of a new floating bridge. The audit is to be completed within the first four weeks of the Commencement Date. The audit will inform the scope of the delivery of the Services and identify any potential issues which require resolution.
- To establish and secure all necessary permissions for the construction and operation of the new floating bridge. It is currently envisaged that as a minimum the Consultant will need to engage with the Maritime and Coastguard Agency (MCA), Marine Management Organisation (MMO), Environment Agency (EA) and the Local Planning Authority.

- To produce an outline design and specification together with a statement of requirements for the new floating bridge. This will need to detail the construction class, requirements for all testing, instillation, bringing in to service and staff training.
- To submit a project plan, outlining:
 - A method statement setting out how the outcomes and outputs will be achieved;
 - Project management and work planning techniques to be employed;
 - Anticipated time-scales for delivery of the Project;
 - Resources, materials and personnel to be deployed on the Project, particularly, a list of all key job roles that may be employed on the project and where possible the relevant qualifications and experience of the personnel that may be used. This should include appropriate experience, capabilities and knowledge to meet the specific requirements of the Project, including sound knowledge of policy and legislative background relating to local government and the wider public sector;
 - How risks will be managed;
 - How the Project will be reviewed, knowledge transferred and lessons learnt;
 - Confirmation of no professional conflicts of interest with any organisation / individual the Client may be engaged with in any capacity;
 - A breakdown of estimated costs (excluding VAT) for undertaking the project in accordance with the proposed method statement;
 - Hourly rates (and/or all inclusive day rates) for the principal job roles identified in the method statement and which may be engaged with the project on any basis (e.g. project manager, technical specialists, call off positions); and
 - All other identifiable additional costs associated with the completion of the project.
- To provide a communication plan detailing the Consultants proposed engagement with the Client throughout the Term. This must encompass:
 - Updates on the status of the Services and review meetings as necessary;
 - Identification of stakeholders and how they will be kept informed; and
 - Method and frequency of communication with these stakeholders.
- To provide the following services through the various stages of the project:-
 - Advice on and responses to queries during the tender period;
 - Assistance with evaluation of the tenders for the construction of the new bridge; this will be a 2 stage EU tender
 - Oversee the construction of the new bridge with the company appointed as a result of the tender process; this is to include attendance at technical meetings at the selected shipyard;
 - Approval of the shipyard detailed design and construction drawings;
 - Attendance at shipyard and final trials
 - To oversee the delivery, bringing in to service and commencement of operation of a replacement floating bridge by October 2016
 - To ensure that at the end of the Contract the Client has a clear, structured and fully costed plan detailing the preventative maintenance schedule for the new bridge
 - Advice to the client during the warranty period.
- To demonstrate how the outline design will meet the Clients high level objectives which are:
 - Reduced queuing times;
 - Increased number of crossings per day;
 - Shorter crossing times;
 - Greater capacity for vehicles;

- Reduced running costs;
- Improved passenger accommodation;
- Reduced carbon emissions;
- Improved energy efficiency;
- Separation of vehicles and passengers particularly when loading and unloading;
- Introduce opportunities to advertise local business and attractions.

Variation

— If it is not felt possible to achieve any of the objectives the Consultants should advise the Client of reasons for this and propose any mitigation measures that can be implemented. The Service shall only be varied in accordance with the provisions of the Contract.

Estimated value excluding VAT:

Range: between 150 000 and 200 000 GBP

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

This contract is subject to renewal: no

II.3) **Duration of the contract or time limit for completion**

Starting 1.7.2015. Completion 31.10.2016

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

A performance bond and/or a parent company guarantee may be required. Further information will be provided within the tender document.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

Payment shall be made in accordance with the payment provisions in the contract.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

The Council reserves the right to require bidders to take legal form, or to require one party to take primary liability or to require that each party takes joint and several liability. Further information will be provided within the tender document.

III.1.4) **Other particular conditions**

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Bidders will be required to complete a Tenderer Questionnaire which the Council will use to evaluate and short list potential providers. The Council will assess their economic and financial standing, technical capacity and ability to ensure they meet the Council's minimum requirements.

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: As per the Tenderer Questionnaire, including submission of 2 years audited accounts, compliance with the Council's insurance requirements, confirmation that none of the exclusionary conditions in the Public Contracts Regulations 2015

applies to the potential provider and confirmation of any pending or threatened legal proceedings against the potential provider.

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:

Sub Contracting and Consortia — 5 %;

Main Business Activities — 10 %;

Resourcing — 5 %;

Environmental — 5 %;

Equality — Pass/Fail;

Health and Safety — 10 % and Pass/Fail;

Professional Qualifications — 10 %;

Quality Assurance — 10 %;

Technical Ability — 15 %;

References — 20 %.

Minimum level(s) of standards possibly required:

The minimum competency threshold is 70 %. Any potential provider who passes all of the pass/fail questions and achieves a score of 70 % or above will be short listed and invited to tender.

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

III.3.2) Staff responsible for the execution of the service

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Open

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

FB/1412/T01

IV.3.2) Previous publication(s) concerning the same contract

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate

22.5.2015 - 14:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**
English.
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**
in days: 120 (from the date stated for receipt of tender)
- IV.3.8) **Conditions for opening of tenders**
Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: no
- VI.2) **Information about European Union funds**
- VI.3) **Additional information**
The Freedom of Information Act (FOI) 2000 which came into force on 1.1.2005 applies to the Council. If any tenderer considers that any information supplied by them is either commercially sensitive or confidential in nature, this should be highlighted and the reasons for its sensitivity specified. A schedule is provided within ITT where potential providers can record and submit this information to the Council. In such cases the relevant material will, in response to FOI requests, be examined in light of exemptions provided for in this act. If you do not get a response within 24 hours of initially requesting the documentation, it is the tenderers responsibility to re contact the Isle of Wight Council to obtain the documents.
The contract shall be made in English and according to English Law and subject to the jurisdiction of the English Courts.
Any values listed II.2.1 of this contract notice are indicative.
It is the tenderers responsibility to ensure that they request the documents in ample time to ensure that they can be completed and returned, along with all supporting documentation called for, prior to the closing time and date.
The Council reserves the right not to make any award and reserves the right to accept all or part of any tender.
- VI.4) **Procedures for appeal**
- VI.4.1) **Body responsible for appeal procedures**
- VI.4.2) **Lodging of appeals**
Precise information on deadline(s) for lodging appeals: The award of the contract will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to all tenderers. Unsuccessful tenderers will be provided, as standard, with a full debrief in writing before the contract is entered into.
- VI.4.3) **Service from which information about the lodging of appeals may be obtained**
- VI.5) **Date of dispatch of this notice:**
14.4.2015